

Mini-Pupillage Application Form

* Mini-pupillages are available to those who have completed at least two years of a university degree.
* 4 New Square offers four mini-pupillage days per year. Two dates in Summer, usually in July & September and two dates in Winter, usually in December & January.
* For mini-pupils based outside London we reimburse reasonable domestic travel and accommodation expenses up to £350 on production of receipts.
* Once this application form has been completed it should be sent by email to the Pupillage Coordinator, at [pupillage@4newsquare.com](mailto:pupillage@4newsquare.com). Alternatively, if email is not possible, please send by post (marked for the Pupillage Coordinator’s attention) to 4 New Square, Lincoln’s Inn, London, WC2A 3RJ.
* 4 New Square Chambers has a clear and firm Equal Opportunities policy to which it is committed. Applicants are asked to complete the confidential Equality and Diversity Monitoring Questionnaire and to return it along with this application. Chambers will make reasonable adjustments in case of disability.

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| 1. Personal Details | | | | | |
| **Name:** |  | **Title:** | | |
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| **Address:** |  |  | | |
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| **Email:** |  | **Contact Phone Number:** | | |
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| **Emergency Contact’s Name:** |  | **Relationship:** | | |
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| **Phone Number:** |  | | |  |
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| 1. Current Situation | | | | | | | | | |
| **Intended Pupillage Start Date (year):** | | | | | | | | | |
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| **Current Status** *(e.g. 2nd year law, final year non-law degree, CPE, employed and place of study/employer’s name)* | | | | | | | | | |
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| 1. Education/Qualifications | | | | | | | | | | |
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| **Schools/Colleges Attended Since Age 16:** | | | | | | | | | | |
| **Name & place of Institution:** | |  | **Fee Paying?** |  | **From:** | | |  | **To:** | |
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| **Name & place of Institution:** | |  | **Fee Paying?** |  | **From:** | | |  | **To:** | |
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| **GCSES or Equivalent:** | | | | | | | | | | | | | | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **MM/YY** | | |  | | | | **Subject:** | | | | | | | | | |  | | |  | | | | | | | | | | | | | | **Grade:** | | | | | | | | | |
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| **AS- Levels or Equivalent:** | | | | | | | | | | | | | | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **MM/YY** | | | | |  | | | **Subject:** | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | **Grade:** | | | | | | | | |
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| **A-Levels or Equivalent:** | | | | | | | | | | | | |  |  | | | | | | | | | | | | |  | | | | | | | | | |  | | | | | | | | |
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| **MM/YY** | | |  | | | | **Subject:** | | | | | | | | | | | | | | | | | | | |  | | | | | | | **Grade:** | | | | | | | | | |
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| **Undergraduate Degree(s):** | | | | | | | | | | | | | | |  |  | | | | | | | | | |  | | | | | | | | |  | | | | | | | | | | |
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| **Name of Institution:** | | | | | | | | | | | | | | | | | |  | | |  | | **From:** | | | | | | | |  | | **To:** | | | | | | | | | | | |
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| **Subject of Degree:** *(If you have not yet obtained your degree, please give details of results obtained to date)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Grade:** | | | | | | | | | | | |  | | | **Obtained/Predicted:** | | | | | | | | | | | | | |  | | | | | | **Year:** | | | | | | | | | |
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| **Subject of Degree:** *(If you have not yet obtained your degree, please give details of results obtained to date)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Grade:** | | | | | | | | | | | |  | | | **Obtained/Predicted:** | | | | | | | | | | | | | |  | | | | | | **Year:** | | | | | | | | | |
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| **CPE/GDL:** | | | | | | | | | | | | | | |  |  | | | | | | | | | | | |  | | | | | | | | | |  | | | | | | | |
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| **Grade:** | | | | | | | | | | | | | | |  | | | **Obtained/Predicted:** | | | | | | | | |  | | | | | | | | **Year:** | | | | | | | | | | |
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| **BTC:** *(formerly BVC)* | | | | | | | | | | | | | | |  |  | | | | | | | | | | | |  | | | | | | | | | |  | | | | | | | |
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| **Grade:** | | | | | | | | | | | | | | |  | | | **Obtained/Predicted:** | | | | | | | | |  | | | | | | | | **Year:** | | | | | | | | | | |
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| **Postgraduate Degree(s):** | | | | | | | | | | | | | | |  |  | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | | |
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| **Subject of Degree:** *(If you have not yet obtained your degree, please give details of results obtained to date)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Grade:** | | | | | | | | | |  | | | | | **Obtained/Predicted:** | | | | | | | | | | | |  | | | | | | | | **Year:** | | | | | | | | | | |
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| 1. Other Qualifications/Academic Achievements | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(No more than 150 words)* | | | | | | | | | | | |  | |  | | | | | | | | |  |  |
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| 1. Scholarships/Prizes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **MM YY** | | | |  | | | | **Institution:** | | | | | | | | | | |  | | | | | | | |
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| **Explanation:** *(No more than 150 words)* | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1. Mini Pupillages/Other Legal Work Experience | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **MM YY** | | | |  | | | | **Institution:** | | | | | | | | | | |  | | | | | | | | | |
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| **Description of Work Seen:** | | | | | | | | | | | | | | | |  | |  | | | | | | | | | | | |
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| 1. Other Relevant Work Experience | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **MM YY** | |  | | | | | **Employer:** | | | | | | | | | | |  | | **Job Title:** | | | | | | | | |
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| **Brief description of your role and responsibilities:** | | | | | | | | | | | | | | |  | |  | | | | | | | | | | | |
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| **MM YY** | |  | | | | | **Employer:** | | | | | | | | | | |  | | **Job Title:** | | | | | | | | |
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| **Brief description of your role and responsibilities:** | | | | | | | | | | | | | | |  | |  | | | | | | | | | | | |
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| **MM YY** | |  | | | | | **Employer:** | | | | | | | | | | |  | | **Job Title:** | | | | | | | | |
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| **Brief description of your role and responsibilities:** | | | | | | | | | | | | | | |  | |  | | | | | | | | | | | |
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| **MM YY** | |  | | | | | **Employer:** | | | | | | | | | | |  | | **Job Title:** | | | | | | | | |
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| **Brief description of your role and responsibilities:** | | | | | | | | | | | | | | |  | |  | | | | | | | | | | | |
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| 1. Experience of Mooting or Debating | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(No more than 150 words)* | | | | | | | | | | | | | |  | |  | | | | | | | | | | | | |
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| 1. Positions of Responsibility and Other Achievements | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(No more than 150 words)* | | | | | | | | | | | | | |  | |  | | | | | | | | | | | | |
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| 1. **Other Interests?** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(No more than 150 words)* | | | | | | | | | | | | | |  | |  | | | | | | | | | | | | |
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| 1. Why Are You Considering a Career at the Bar? | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(No more than 150 words)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1. What Are Your Reasons for Applying to 4 New Square? | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(No more than 150 words)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1. Please use the space below to add any other details or information that you would like us to consider | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(No more than 150 words)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1. Availability | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *(Please select which period you would prefer to attend chambers for your mini pupillage, if you are* *unable to attend in one of our designated periods, please state your reason and when you would be able to attend.)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Summer** (July 26, September 26) | | | | | | | | | |  | | **Winter** (December 26, January 27) | | | | | | | | | | | | | | | | |
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| **Another date:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| By signing below, I confirm that the contents of this application are true.  Signed: |
| Dated:    Please return this form together with your completed Equality & Diversity Form and Reasonable Adjustments Form. |
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